

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Agenda

October 21, 2019

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order
- B. Pledge of Allegiance - Clark
- C. Roll Call
- D. Approval of Minutes

[MIN-19-046](#) 10-7-19 Work Session Minutes ([Minutes](#))

[MIN 19-047](#) 10-7-19 Council Minutes ([Minutes](#))

E. Communications & Petitions

[19-096](#) Madison Township - natural gas contract ([Letter](#))

[19-097](#) Canal Winchester Human Services Information ([Letter](#))

F. Public Comments - Five Minute Limit Per Person

G. RESOLUTIONS

H. ORDINANCES

Tabled

Third Reading

[ORD 19-054](#)

Public Service

Sponsor:

An Ordinance To Authorize The Mayor And Finance Director To Enter Into Contracts With The Director Of Transportation For The Improvements Of State Route 674 ([Ordinance](#))

- Adoption

Second Reading

[ORD-19-059](#)

Public Service

An Ordinance To Waive Competitive Bidding For Park Amenities Portion Of The Westchester Park Improvements Project And To Authorize The Mayor And Finance Director To Enter Into A Contract With Landscape Structures, Inc. And Declaring Emergency ([Ordinance](#))

- Request waiver of second and/or third reading and adoption

First Reading

[ORD-19-053](#)

Law

An Ordinance To Amend Section 331.44 Of The Codified Ordinances Of The City Of Canal Winchester ([Ordinance](#))

- First Reading Only

I. Reports

[19-094](#)

Fairfield County Sheriff

Mayor's Report ([Mayor's Report](#))

Law Director

Finance Director

[19-095](#)

Public Service Director ([Project Update](#))

Development Director

None

J. Council Reports

Work Session/Council - Monday, November 4, 2019 at 6 p.m.

Work Session/Council - Monday, November 18, 2019 at 6 p.m.

CW Human Services - Mr. Lynch

CWICC - Mr. Clark

CWJRD - Mr. Bennett/Mrs. Amos

Destination: Canal Winchester - Mr. Walker

K. Old/New Business

L. Adjourn to Executive Session (if necessary)

M. Adjournment

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - Draft

October 7, 2019

6:00 PM

Council Work Session

Mike Walker – Chair

Jill Amos

Will Bennett

Bob Clark

Mike Coolman

Bruce Jarvis

Patrick Lynch

- A. **Call To Order** Called to order at 6:00 pm
- B. **Roll Call** Present 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker
- C. **Also In Attendance** Mayor Ebert, Matt Peoples, Lucas Haire
- D. **Request for Council Action**

RES-19-023

Mayor

A Resolution Endorsing The Passage Of The 2019 Franklin County Children Services 3.1 Mill Renewal Levy Issue 10 ([resolution](#))

- Request to move to full Council

Motion to move resolution to full council made by Jarvis; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Jarvis, Coolman, Amos, Bennett, Clark, Lynch, Walker

Mayor Ebert said Mr. Caldwell was here a few weeks ago to comment on Franklin County Children Services issues and the upcoming levy. This resolution is to support the 3.1 mil renewal levy which is on the ballot as Issue 10.

RES-19-024

Development

A Resolution To Establish the Route 33 North Community Reinvestment Area And To Authorize Real Property Tax Exemptions Established By Sections 3735.65 Through 2723.70 Of The Ohio Revised Code ([resolution](#))

- Request to move to full Council

Haire said this resolution would approve findings of Route 33 north community reinvestment are housing study and allow creation of the community reinvestment area; CRAs are permitted to offer real property tax abatements. In this specific CRA we are looking at area north of Route 33, boundaries of Rager Road and Cemetery Road, to include these parcels excluding the cemeteries. Within this CRA we can offer real property tax abatements to be evaluated on a case by case basis; with the developer of that property, specifying the terms of the agreement. Commercial and industrial property remodeling, investing more than \$100,000, would be eligible for up to 50% abatement and up to ten years of real property tax abatement. New commercial or industrial property would be eligible for up to 100% abatement and up to fifteen years; negotiated based on amount of investment, priorities of council, number of new jobs created, etc., all go into the incentive agreement with the developer. Lynch stated he is for the CRAs bring jobs to our area; question about mixed use development with residential and commercial use. Haire stated this is for mixed use; looking twenty years down the road, the big box stores have large parking areas; potential change in use of personal vehicles usage; potential to re-develop the large parking areas; could be mixed use structures with zoning changes in future; things can change over time; this resolution is a tool to use if necessary at that time. Lynch asked about developing a condo or apartment type complex would that be mixed use; Haire said our zoning code states a mixed use is commercial use on first floor and other use on top, could be commercial or residential above, but has to have both

components; commercial has to be open to the public; Lynch said to qualify for CRA the buildings have to be viable and filled with tenants; Haire said council would have to look at these on case by case basis and negotiate; Lynch said we don't want to be in habit of offering tax abatements to residential developers; Haire said we left residential out of this. Jarvis asked about the housing survey in the packet; Haire said the state of Ohio requires a housing study; discussed how renovating a historic home is more costly and this can off set some of those costs, not included in this CRA; Jarvis asked about the council evaluating on a case by case basis; Haire responded. Jarvis asked about section 9 and council has ability to opt out of this agreement; Haire said this is language for this to be re-evaluated in 2028 if necessary; Jarvis said staff or council would have to remember there is an expiration in 2028 and to make a decision; Haire said it would be brought up in the tax review committee to evaluate at that time. Bennett asked about section 9 and mandating a review by council at that time; Haire was not sure if it would make a difference. Clark commented about Opus deal and shared income tax with the schools; Haire stated the law changed in 1994 with funds going to schools due to CRAs, state law requires revenue sharing agreements, negotiated with schools, needs to be approved by schools before city council considers it.

Motion to move resolution to full council made by Clark; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Clark, Bennett, Amos, Coolman, Jarvis, Lynch, Walker

RES-19-025

Public Service

A Resolution In Support Of Stormwater Awareness Week ([resolution](#))

- Request to move to full Council

Peoples stated this resolution is in support of stormwater awareness week; it is an effort for soil and water conservation and activities; held recent event of tire sweep, removed 42 tires from creek; required to do these type of activities due to our EPA permit; will do press releases to raise more awareness in the future.

Motion to move resolution to full council made by Bennett; seconded by Lynch

Motion carried by the following vote:

Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker

ORD-19-055

Development

An Ordinance To Accept The Application of Teresa L. McCormick For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison Township Containing 0.75+/- Acres And Being Located At 6055 Bixby Road, To Amend The Zoning Map To Zone 0.75+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency ([Ordinance, Exhibit](#))

- Request to move to full Council

Haire stated this ordinance will accomplish two things; it would approve the annexation of this parcel to make it part of the corporation of Canal Winchester; it would also be zoned limited manufacturing; this is a single-family home located at southeast corner of Bixby and Rager Roads; this parcel has a development proposal; service resolution for this parcel was passed in June; been more than 60 days since commissioners approval. Jarvis asked about non-conforming use and will the home be leveled; Haire replied the home will be sold to developer and demolished. Coolman asked the reason for the emergency

request to waive second and third readings; Haire replied the real estate contract and due diligence to gain annexation and people are anxious to sell and move on; if emergency request is removed how much longer would they wait; Haire replied they would have to extend the site development plan 30 days after Mayor's signature; annexation takes approximately four months to complete in Ohio; this was heard by commissioners in June and now in October. Amos stated it was not held up on our end, we were waiting for it to go through process.

***Motion to move to full council made by Bennett; seconded by Coolman
Motion carried by the following vote:***

Yes 7 – Bennett, Coolman, Amos, Clark, Jarvis, Lynch, Walker

ORD-19-056

Development

An Ordinance To Accept The Application Of Michael L. And Cassandra J. Sullivan For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison Township Containing 0.62+/- Acres And Being Located at 6229 Bixby Road, To Amend The Zoning Map To Zone 0.62+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency ([Ordinance](#), [Exhibit](#))

- Request to move to full Council

Haire stated this parcel is another single-family home in proposed area for re-development for manufacturing facility and need to accept the annexation and re-zone to limited manufacturing.

***Motion to move to full council made by Amos; seconded by Bennett
Motion carried by the following vote:***

Yes 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker

ORD-19-057

Development

An Ordinance To Accept The Application Of Dean Jenkins For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison Township Containing 1.26+/- Acres and Being Located at 6091 Bixby Road, To Amend The Zoning Map To Zone 1.26+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency ([Ordinance](#), [Exhibit](#))

- Request to move to full Council

Haire stated this parcel also needs annexation and re-zoning to limited manufacturing. Bennett asked if any of these sales have been contested; Haire replied that this parcel has a renter, so person living there is not the one selling the property; property owner has signed the annexation petition; litigation pending; Hollins is aware of it.

***Motion to move to full council made by Clark; seconded by Lynch
Motion carried by the following vote:***

Yes 7 – Clark, Lynch, Amos, Bennett, Coolman, Jarvis, Walker

ORD-19-058

Development

An Ordinance To Appropriate A Fee Simple Absolute Interest In 2.291 Acres, More Or Less, Located At West Waterloo Street, For The Public Purpose Of Constructing Roadway Improvements, And Declaring An Emergency ([Ordinance](#), [Exhibit A](#), [Exhibit B](#))

- Request to move to full Council

Haire said we did a similar process at the last meeting; acquiring underlying interest in an easement on Waterloo Street near Aldis, a remnant piece of property, property owner is deceased, did not go through probate process and still owner the fee simple interest; need to acquire clean title to parcel to use for economic development project; Lynch asked the price of the property, Haire responded it is \$300 which is the ODOT minimum price. Jarvis asked how this differs from RES 19-021 from last month; Haire responded this is a separate parcel, but both parcels are nearby in same area; the correct parcel acreage is 2.391, the number in the agenda is an error.

***Motion to move to full council made by Lynch; seconded by Coolman
Motion carried by the following vote:***

Yes 7 – Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

ORD-19-059

Public Service

An Ordinance To Waive Competitive Bidding For Park Amenities Portion Of The Westchester Park Improvements Project And To Authorize The Mayor And Finance Director To Enter Into A Contract With Landscape Structures, Inc. And Declaring An Emergency ([ordinance, Exhibit A, Exhibit B](#))

- Request to move to full Council

Peoples said this part of Westchester Park improvements plans has been approved by ODNR, two distinct portions of site amenities, working with Columbus Asphalt paving, competitive bidding; site amendment proposals, playground structures are on state bids, plans included in packet for council. Amos asked the asphalt was competitively bid out; other parts were not; Peoples said some structures did go through state bid program, shelter house was not on state bid. Amos asked if the new toys are ADA compliant; Peoples said yes they are (see diagram in packet); Peoples described the different types of playground equipment in the diagram and the shade structure. Peoples said we are over on the project as submitted to ODNR by approximately \$50,000; added drainage where areas were wet in park. Amos asked about lights; peoples said there are lights on the shelter house and additional street lights in parking lot; lights on photo cells and shelter house on photo cells, electrical outlets in shelter house. Jarvis commented about waiving the competitive bid process; Peoples said the shade structure was not included in competitive bid; still working with Amanda for funding grants, etc.; hoping to get started soon. Peoples asked to change this ordinance tonight to change it to first reading only so he can communicate with Amanda regarding funding. Bennett asked about the style of the shelter house in the photo; Peoples and Haire said basically they want to make all park fixtures the same, such as shelter houses, benches, trash cans, etc. This plan includes an agreement of the home owner's association, the golf course and the city. Amos asked if there is a warranty on the park structures; Peoples said yes. Walker stated he was on the steering committee and they discussed matching benches, etc.; Peoples said yes, they will make them match.

***Motion to move to full council made by Coolman; seconded by Bennett
Motion carried by the following vote:***

Yes 7 – Coolman, Bennett, Amos, Clark, Jarvis, Lynch, Walker

E. Reports

Matt Peoples - Peoples added to his report stating the Central Ohio Health Care Consortium voted for a rate 9.5% increase overall, doing well, 5.8% reduction from carry-over balance, factor in reserves.

Lucas Haire - Haire stated an update on the planning and zoning issues of planned industrial space, Nifco completed their space at Canal Point, site work has begun at the lot behind town hall and that parking lot is closed, started façade improvement from a grant. Lynch asked who owns the roadways around Rager and Bixby Roads; Haire said they are township roads and they maintain them.

F. Items for Discussion

Bennett stated at our recent Committee of the Whole meeting we discussed inviting Bexley Mayor to discuss the hands-free ordinance. Walker asked the Bexley Mayor to come forward. Ben Kessler, Mayor of Bexley, stated he appreciated the city reaching out to him for information. They passed their ordinance in 2017. They had issue of seeing people driving through cross walks while holding their phones. Canal Winchester has similar characteristics and pedestrian traffic flows. Granville recently adopted similar ordinance, and has similar characteristics as well. It is much better if it has wide spread adoption in surrounding suburbs. Initially saw it in place in Chagrin Falls near Cleveland; saw a sign that said “hands-free” and did research on it; it basically said don’t hold your phone in your hand while driving. If person is pulled over and officer can see them holding their phone, it is still difficult to prove that it was a text message being used as opposed to a phone being dialed. We found officers were resistant to issue distracted driving citations because it is hard to prove. So they made it a primary offense if you are driving with a phone in your hand. After passing ordinance, they had public information session. They put signs at every street entrance into Bexley. We started with a one year warning period of issuing warnings only. They have issued over 200 warnings and 82 citations. There is an increase in accidents statewide. Sensitive of drivers from other cities. Jarvis asked what public information campaign actions did they do; Kessler responded they put signs out and they are still there, they used light up signs and move them around the city, large community effort with social media, emails, paper information. Kessler talked about Bluetooth in cars and using headphones, etc. Coolman asked about the crosswalks being painted and it being in the news; foot traffic patterns for children going to school; Kessler said it is an alley that kids used frequently going to school; Coolman commended Kessler for painting the crosswalks as it was a great idea. Coolman asked about any problems in court to enforce the tickets; Kessler said none that he knew of. Jarvis asked about enforcement and is there a work load impact for the Bexley police department; Kessler said yes due to each officer having duties with each stop made, but not overly burdensome. Walker asked if he had the number of citations given, number of warnings given and when it started; Kessler responded 200+ warnings, 82 citations, started in 2017, does not know how many were contested. Clark asked how many of these were issued to out of town residents; Kessler did not know. Lynch asked what has been the feedback from residents; Kessler said he has not had any negative complaints, commented about many people being parents and wanting something done to make driving safer; people still do it, it is a constant campaign, he said it helps him to remember to not use his phone while driving, important for teenagers to see parents model behavior and not use phone while driving. Walker stated same law being discussed in state Ohio; Kessler understands it has not yet been introduced in General Assembly. Bennett asked what the fine is in Bexley; Clark answered it is \$115 according to Bexley clerk of courts. Coolman asked about population and are university students affected by this; Kessler said he is not sure, not a large population group, hard time tracking that. Bennett asked about strategy in the information campaign for high school kids and they are covered by Ohio law; Kessler said they did not target the high school age kids, used digital light-up roads signs to gain attention. Walker thanked the Mayor for attending tonight.

G. Old/New Business

Clark said he wanted to discuss the town hall meeting and if we have any rules, who will chair the first

meeting; Walker said he brought it to the table and asked if Clark would chair it. Bennett asked if we have an end time to the meeting, modeled after community coffee that has a hard stop time; Clark doesn't want to cut anyone off, but you have to end it eventually, possible list of speakers so everybody is recognized, people sign in on a sheet, clerk of council will be there to take minutes, more lax notes than normal, Clerk offered to be a moderator unless they prefer the chairman idea, discussion ensued regarding general format of town hall meeting for tomorrow night.

H. Adjournment

Motion to adjourn made by Bennett; seconded by Lynch

Motion carried by the following vote:

Yes 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker

Adjourned at 7:13 pm

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - Draft

October 7, 2019

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. **Call To Order** Call to order at 7:23 pm
- B. **Pledge of Allegiance** Led by Bennett
- C. **Roll Call** Present 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker
- D. **Approval of Minutes**

[MIN-19-042](#)9-16-19 Work Session Minutes ([minutes](#))[MIN-19-043](#)9-16-19 Council Minutes ([minutes](#))

Motion to approve minutes from September 16, 2019 for work session and council meeting made by Lynch; seconded by Coolman
Motion carried by the following vote:

Yes 7 – Lynch, Coolman, Amos, Clark, Jarvis, Walker
Abstain 1 – Bennett

[MIN-19-044](#)9-30-19 Committee of the Whole Minutes ([minutes](#))

Motion to approve minutes from September 30, 2019 committee of the whole made by Lynch; seconded by Amos
Motion carried by the following vote:

Yes 7 – Lynch, Amos, Bennett, Clark, Coolman, Jarvis, Walker

[MIN-19-045](#)9-30-19 Public Meeting Minutes ([minutes](#))

Motion to approve minutes from the September 30, 2019 public meeting made by Bennett; seconded by Coolman
Motion carried by the following vote:

Yes 7 – Bennett, Coolman, Amos, Clark, Jarvis, Lynch, Walker

E. **Communications & Petitions**

[19-094](#)

Introduction of Madison Township Fire Chief ([Madison Township Fire Report](#))

Introduction of new Madison Township Fire Chief, Derek Robinson, by outgoing chief Jeff Fasone. Chief Robinson briefly reviewed the submitted fire report.

[19-095](#)Goodwill Workforce Development ([letter](#))

Information submitted by Goodwill Workforce Development from Lancaster. Deputy Clerk stated they are asking for feedback for connections with young people getting into the workforce and in need of helpful resources.

F. **Public Comments** - Five Minute Limit Per Person

G. **RESOLUTIONS**

[RES-19-023](#)

A Resolution Endorsing The Passage Of The 2019 Franklin County Children

Mayor

Services 3.1 Mill Renewal Levy Issue 10 ([resolution](#))*- Adoption**Coolman commented to confirm this is a renewal levy.****Motion to adopt the resolution made by Jarvis; seconded by Walker
Motion carried by the following vote:******Yes 7 – Jarvis, Walker, Amos, Bennett, Clark, Coolman, Lynch*****RES-19-024***Development*A Resolution To Establish the Route 33 North Community Reinvestment Area And To Authorize Real Property Tax Exemptions Established By Sections 3735.65 Through 2723.70 Of The Ohio Revised Code ([resolution](#))*- Adoption**Jarvis stated the law director indicated we need to address this resolution after adoption of ORD 19-057.
We need to amend the agenda to reflect this change of proper legal order.****Motion to amend the agenda made by Jarvis; seconded by Coolman
Motion carried by the following vote:******Yes 7 – Jarvis, Coolman, Amos, Bennett, Clark, Lynch, Walker*****RES-19-025***Public Service*A Resolution In Support Of Stormwater Awareness Week ([resolution](#))*- Adoption****Motion to adopt the resolution made by Bennett; seconded by Lynch
Motion carried by the following vote:******Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker*****H. ORDINANCES****ORD-19-053***Law*An Ordinance To Amend Section 331.44 Of The Codified Ordinances Of The City Of Canal Winchester ([Ordinance](#))*- Tabled****Motion to remove from the table ORD 19-053 made by Bennett; seconded by Amos; Motion was carried by the following vote:******Yes 4 – Bennett, Amos, Jarvis, Lynch******No 3 – Clark, Coolman, Walker****Jarvis asked for a point of order to ask the law director what is the next step for this ordinance. Mr. Thad Boggs, legal counsel, stated removing it from the table would bring it up for a first reading. Who is the sponsor for this ordinance? Mr. Boggs stated the ordinance will go back on the agenda for work session as tabled, it will need to be removed from the table, then council can request it be moved to full council for consideration.**Third Reading**Second Reading*

ORD-19-054

Public Service

Sponsor: Coolman

An Ordinance To Authorize The Mayor And Finance Director To Enter Into Contracts With The Director Of Transportation For The Improvements Of State Route 674 (**Ordinance**)

- Second Reading Only

First Reading**ORD-19-055**

Development

An Ordinance To Accept The Application of Teresa L. McCormick For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison Township Containing 0.75+/- Acres And Being Located At 6055 Bixby Road, To Amend The Zoning Map To Zone 0.75+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency (**Ordinance, Exhibit**)

- Request waiver of second and/or third reading and adoption

Motion to suspend second and third readings made by Bennett; seconded by Amos

Motion carried by the following vote:

Yes 7 – Bennett, Amos, Clark, Coolman, Jarvis, Lynch, Walker

Motion to adopt ORD 19-055 made by Bennett; seconded by Amos

Motion carried by the following vote:

Yes 7 – Bennett, Amos, Clark, Coolman, Jarvis, Lynch, Walker

ORD-19-056

Development

An Ordinance To Accept The Application Of Michael L. And Cassandra J. Sullivan For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison Township Containing 0.62+/- Acres And Being Located at 6229 Bixby Road, To Amend The Zoning Map To Zone 0.62+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency (**Ordinance, Exhibit**)

- Request waiver of second and/or third reading and adoption

Bennett asked for point of clarification from Mr. Haire as to why we are suspending the rules; Haire stated we have a certain timeline to meet for approval periods for the annexation and to complete our contract and to allow these residents to complete their contract with the developer.

Motion to suspend second and third readings made by Amos; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Amos, Coolman, Bennett, Clark, Jarvis, Lynch, Walker

Motion to adopt ORD 19-056 made by Amos; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Amos, Coolman, Bennett, Clark, Jarvis, Lynch, Walker

ORD-19-057

Development

An Ordinance To Accept The Application Of Dean Jenkins For The Annexation To The City Of Canal Winchester Of Certain Territory In Madison

Township Containing 1.26+/- Acres and Being Located at 6091 Bixby Road, To Amend The Zoning Map To Zone 1.26+/- Acres To Limited Manufacturing (LM), And Declaring An Emergency ([Ordinance, Exhibit](#))

- Request waiver of second and/or third reading and adoption

Motion to suspend second and third readings made by Clark; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Clark, Bennett, Amos, Coolman, Jarvis, Lynch, Walker

Motion to adopt ORD 19-057 made by Clark; seconded by Amos

Motion carried by the following vote:

Yes 7 – Clark, Amos, Bennett, Coolman, Jarvis, Lynch, Walker

A Resolution To Establish the Route 33 North Community Reinvestment Area And To Authorize Real Property Tax Exemptions Established By Sections 3735.65 Through 2723.70 Of The Ohio Revised Code ([resolution](#))

- Adoption

Jarvis stated we would now revert back to RES 19-024 for a reading.

Motion to adopt the resolution made by Clark; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Clark, Coolman, Amos, Bennett, Jarvis, Lynch, Walker

An Ordinance To Appropriate A Fee Simple Absolute Interest In 2.291 Acres, More Or Less, Located At West Waterloo Street, For The Public Purpose Of Constructing Roadway Improvements, And Declaring An Emergency ([Ordinance, Exhibit A, Exhibit B](#))

- Request waiver of second and/or third reading and adoption

Motion to suspend second and third readings made by Lynch; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Lynch, Bennett, Amos, Clark, Coolman, Jarvis, Walker

Bennett asked Mr. Haire to again explain why we are suspending the rules for second and third readings; Haire responded so we can move the project forward and filing the law suit and gain clear title to the property.

Motion to adopt ORD 19-058 made by Lynch; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Lynch, Bennett, Amos, Clark, Coolman, Jarvis, Walker

An Ordinance To Waive Competitive Bidding For Park Amenities Portion Of The Westchester Park Improvements Project And To Authorize The Mayor And Finance Director To Enter Into A Contract With Landscape Structures,

[RES-19-024](#)

Development

[ORD-19-058](#)

Development

[ORD-19-059](#)

Public Service

Inc. And Declaring An Emergency ([ordinance, Exhibit A, Exhibit B](#))

- Request waiver of second and/or third reading and adoption

Peoples requested to change the ordinance status to first reading only to allow time for him to meet with Mrs. Jackson, Finance Director, to discuss funding for this project. Coolman stated first read only.

I. Reports

Mayor's Report

[19-091](#)

[Report](#)

Mayor Ebert added to his report stating a correction for the number of the old street signs in inventory. The historical society will sell the signs.

Fairfield County Sheriff - Sgt. Cassell stated he is being transferred to the community relations division in Lancaster and we will have Sgt. Jesse Hendershot, and he is awesome. Thank you for allowing me to work in Canal Winchester and it has been an honor to serve here. Jarvis state we appreciate everything you have done and we will miss you. Sgt. Cassell proceeded to give his report for the last time.

Law Director - Mr. Thad Boggs, legal counsel, stated his request executive session for the topic of consultation regarding pending litigation and pending purchase of real property for public purposes.

Finance Director

Public Service Director

[19-092](#)

[Project Update](#)

Peoples stated the leaf pick-up started today, leaves only, please put leaves on lawn not on the gutter.

Development Director

[19-093](#)

[Report](#)

J. Council Reports

Informal Town Hall Special Meeting - Tuesday, October 8, 2019 at 7:00 pm

The end time for the Town Hall meeting has been set at 9:00 pm.

Work Session/Council - Monday, October 21, 2019 at 6 p.m.

Peoples stated for the work session meeting on October 21 we will have the Madison Township police discussion, so his staff will submit written reports and not speak in order to save time; Peoples asked Lynch for his potential list of questions.

Work Session/Council - Monday, November 4, 2019 at 6 p.m.

CW Human Services - Mr. Lynch

Coolman said the new sign for Human Services is finally completed.

CWICC - Mr. Clark - Next meeting is October 30, 2019 at 11:30 am at the Interurban.

CWJRD - Mr. Bennett/Mrs. Amos - Next meeting is October 16; said thank you for all who met with Andy Wildman and for the discussion and feedback

Destination: Canal Winchester - Mr. Walker - Next meeting is November 26, 2019 at 6:30 pm at the Interurban

K. Old/New Business

L. Adjourn to Executive Session (if necessary)

Motion to adjourn to executive session made by Walker; seconded by Bennett

Motion carried with the following vote:

Yes 7 – Walker, Bennett, Amos, Clark, Coolman, Jarvis, Lynch

Time out for executive session is 8:01 pm

M. Adjournment

Time in from executive session at 8:23 pm

Motion to adjourn made by Walker; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Walker, Bennett, Amos, Clark, Coolman, Jarvis, Lynch

Adjourned at 8:23 pm

Michael Ebert



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All -

I wanted to let you know that the current natural gas aggregation is up at the end of November 2019. Our consultant Scott Belcastro from Trebel has been closely monitoring rates as they hit an all-time low the end of August, then started rising slightly in September.

Scott attended the Trustee's September Board meeting to share information on a new contract, which allowed us to lock in a fixed rate for 24 months, beginning December 1, 2019. The **new rate is \$.3749/Ccf** and we will remain with Volunteer Energy Services of Ohio.

The current contract is a fixed adder of \$.01281 plus the NYMEX price (which could vary each month). At the time we secured our December 1, 2017 contract the price was \$.4241/Ccf.

As always there is no cost to join, no switching fees and budget billing is available by calling Columbia Gas at 1-800-344-4077.

Information will be sent to residents in late October and they will have two weeks to opt-out of the program, as with previous contracts.

To participate in the program, nothing needs to be done by the resident. A follow-up postcard/letter will be sent by Columbia Gas which notifies the customer they will be switched (to the new program). This is a "second chance", just in case they didn't want to participate in the new program. This step helps prevent door-to-door and phone solicitors from switching accounts without authorization of the resident.

Specific questions may be directed to Trebel LLC at 1-877-861-2772.

If you would like me to attend a council meeting, let me know. It would be most convenient for the October 21st since I am attending already.

Susan

Susan Brobst

Administrator

Madison Township, Franklin County Ohio

4575 Madison Lane, Groveport Ohio 43125

sbrobst@madisontownship.org

www.madisontownship.org



Canal Winchester Human Services
80 Covenant Way, Canal Winchester, Ohio 43110
Senior Transportation, Food Pantry, and Administration 614.834.4700



October 4, 2019

Dear City of Canal Winchester,

Thank you for your continued support to our organization. All of the programs and services we provide are only possible because of contributions and support we receive. This letter is just a small token of our gratitude from our hearts to yours.

Tools for School was a huge success this year, as we partnered with NBC4 to collect and distribute book bags and supplies to as many families as we could. To date, we have provided 160 book bags in that effort.

Our Pantry continues to support food drives and engage with the community in impactful ways. We have had seven major food drives since July, and our warehouse has been full of helping hands and smiling faces because we know the good that we are doing. Thank you so much for being the one of many donors who give us the funding we need to keep our doors open wide--- and ready to serve--- any and all who come our way.

It's hard to believe that another program that is near and dear to our heart, Adopt-A-Family, is just around the corner. It is already time for us to start reaching out with anticipation for this exciting time of year. Our goal is simple: get every single registered child adopted by an adoptive family. We hope you join with us to make that happen! We do realize that adopting is not the only way to get involved, and so we also ask that you consider the other efforts you can partner in to meet the needs of these precious children. They are as follows:

- ~Adopt one or more children
- ~Donate a roll of wrapping paper or tape
- ~Sponsor or contribute to our "Coat Closet" drive: good used coats
- ~Sponsor or contribute to a "Personal Care Item" drive: shampoo, toothbrushes, body wash
- ~Sponsor or contribute to an "Entertainment-Themed" drive: toys, movies, books, DVD's

If you are interested in contributing to any of the above listed, please email Aletha at aletha.cwhs@gmail.com.

In closing, we just want you to know that we recognize how much you care, and we are honored to carry that banner of caring with every season that passes. We all have a part to play, and we thank you for continuing to faithfully and generously do yours.

Here's to making every day count☺

Aletha Mullins, Director

Like us on FACEBOOK at Canal Winchester Human Services

VISIT our Website at www.cwhumanservices.org

I shall pass through this world but once. Any good, therefore, that I can do, or any kindness that I can show to any fellow-being, let me do it now. Let me not defer or neglect it for I shall not pass this way again. - Anonymous

PROGRAMS AND SERVICES OF CANAL WINCHESTER HUMAN SERVICES

Quarterly Update – FY20-Quarter 1 (July, Aug, Sep)

COMMUNITY FOOD PANTRY PROGRAM INCLUDES THE CHOICE PANTRY, MARKET DAY, & FEEDING OUR FUTURE.

STATISTICS

- The Choice Pantry served 1454 people, which equates to 505 households; an increase of 23 new families from last quarter.
- Feeding Our Future distributed 758 meals to 85 students in the 1st quarter.
- Collectively, 22,568 MEALS and 24,820 pounds of food were distributed to those suffering from hunger deficiency. This quarter we provided approximately 3,700 more meals to our residents in our community.
- The food pantry is serving 63% of the Canal Village/David's Way residents for Market Day.

HIGHLIGHTS

Pizza for Food~ Pizza for Food continues in its tradition of “friendly competition.” Each school competes within their own four walls to bring in the most food drive items. We are grateful to the schools and the community for supporting this event. Here’s a snapshot of how we did!

Indian Trail: 2,732 Winchester Trail: 4,382 Middle School: 767 High School: 1,000+

Total: 8,881



As always, we love that our “City Guys” jump in feet first to help us every year with the event. They never stop smiling and they represent the City of Canal Winchester well!

EMERGENCY ASSISTANCE & COMMUNITY/SENIOR OUTREACH PROGRAMS

- **Soup Kitchen~**One of the meals we provided this time around was ham, green beans, mashed potatoes, and an ice cream bar.
- **Emergency Assistance~** We provided assistance to nine families from July-Sept.

- **Tools for School** ~ 160 backpacks were given to our CW students
- **Labor Day Parade** ~ Our Labor Day Parade was fun for everyone
- **Sign** ~ We have completed the construction of the sign and we are happy with how it turned out for our community to see where we are located.



Super Heroes for a Day!



We are "official!"

~Community Gardens~

We are proud of the way the way our improvement projects have turned out. Funding from the Bed-tax grant allowed us to make some needed changes to make our garden boxes more accessible to our seniors for this growing season. This growing season has come full circle, as the boxes have been cleaned out. All of our tools and gardening supplies are safe and protected for next season in our shed. It has been a joy to see firsthand how the gardens have improved our community in traditional, down-to-earth ways, bringing people together for the simple things in life. Many residents from David's Way enjoy walking over to tend to their gardens, often knocking on our door or peeping in our office window to chat or donate some of their produce from their beds.



SENIOR TRANSPORTATION PROGRAM

- **Statistics** ~ We traveled 8,775 total miles for 1,172 one way trips
- **Vehicle Maintenance** ~ Our 2018 and 2012 vans required additional maintenance (2018-wiring damage due to rodent mischief! 2012- needed a new cross member)
- **Out to Lunch Bunch** ~ We continue to provide transportation for these fun afternoons☺
- **Senior Fun Trips** ~ BrewDog, Ohio Historical Center, Hocking Hills, Lancaster Festival, Ohio State Fair, and Art & Clay (to name a few)
- **Vehicle Car Wash** ~ XChurch gave us a treat with a car wash day!



As always, we thank the City for the many collaborations we share and appreciate the Council for volunteering their time and participating in some of the services and activities we provide. We love the people in Canal Winchester, and love working with them! Thank you for all you do.

Report - Canal Winchester Human Services									
FY20 - July 1, 2019 thru June 30, 2020									
PROGRAMMING STATISTICS									
Senior Transportation Program									
Daily 1-way Appointments - Monday thru Friday			Quarter 1		Quarter 2		Quarter 3		Quarter 4
Group RT (Grocery/Senior Lunch/Social, Mail, etc.)			July 1/Sept. 30, 2019		Oct. 1/Dec. 31, 2019		Jan. 1/March 31, 2020		April 1/June 30, 2020
TOTAL ONE WAY TRIPS (Daily and Group Combined)			518						
			654						
			1,172						
			868 CW City Residents (84%)						
Financial Support Provided by City of Canal	City Support	City Support	Quarter 1 - Actual	Quarter 2 - Actual	Quarter 3 - Actual	Quarter 4 - Actual	Actual Expenses		
	FY19	Per Quarter	July 1/Sept. 30, 2018	Oct. 1/Dec. 31, 2018	Jan. 1/March 31, 2019	April 1/June 30, 2019	YTD		
Senior Transportation Wages and Benefits	\$41,970.00	\$10,492.50	\$13,726.63					\$13,726.63	
Communication Equipment (Office and cell phones)	\$2,574.00	\$643.50	\$865.03					\$865.03	
Insurance, Gasoline, Equipment Maintenance	\$3,610.00	\$902.50	\$7,965.88					\$7,965.88	
Additional ST Expenses not supported by City Contract			\$451.18					\$451.18	
	\$48,154.00	\$12,038.50	\$23,008.72	\$0.00	\$0.00	\$0.00	\$0.00	\$23,008.72	
Program Admin - Food Pantry / Community Outreach	\$14,942.00	\$3,735.50	\$15,463.75					\$15,463.75	
City's Total FY19 Contract to CW Human Services	\$63,096.00	\$15,774.00						\$38,472.47	
Actual Expenses Each Quarter			\$38,472.47	\$0.00	\$0.00	\$0.00	\$0.00	\$38,472.47	
Human Services Total FY20 Expenses of Everything YTD			\$52,939.99						

ORDINANCE NO. 19-054

**AN ORDINANCE TO AUTHORIZE THE MAYOR AND FINANCE
DIRECTOR TO ENTER INTO CONTRACTS WITH THE DIRECTOR OF
TRANSPORTATION FOR THE IMPROVEMENTS OF STATE ROUTE 674**

WHEREAS, the State of Ohio has identified the need to improve SR-674 (Gender Rd.) within the corporation limits of the City of Canal Winchester; and,

WHEREAS, it is the recommendation of the Director of Public Service for the City of Canal Winchester to cooperate with the Ohio Department of Transportation to facilitate the project and gives consent to the Director of Transportation to complete the project; and,

WHEREAS, the project is identified as:

PID Number 107784

FRA-674-2.07

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. Being in the public interest, the City of Canal Winchester gives consent to the Director of Transportation to complete the above described project

Section 2. The City shall cooperate with the Director of Transportation in the above described project as follows:

The City hereby agrees to cooperate with the Director of Transportation of the State of Ohio in the planning, design and construction of the identified highway improvement project and grants consent to the Ohio Department of Transportation for its development and construction of the project in accordance with plans, specifications and estimates as approved by the Director;

The Ohio Department of Transportation shall assume and bear one hundred percent (100%) of the necessary costs of the State's highway improvement project; the City's share of the cost for the pavement surface treatment is estimated to be \$140,445.

The City agrees to assume and bear one hundred percent (100%) of the total cost of those features requested by the City which are not necessary for the improvement as determined by the State and Federal Highway Administration.

Section 3. The City agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. Right-of-way costs include eligible utility costs. The City agrees that all utility accommodation, relocation, and reimbursement shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

Section 4. Upon completion of the project, and unless otherwise agreed, the City shall: (1) provide adequate maintenance for the project in accordance with all applicable state and federal law, including, but not limited to Title 23, U.S.C., Section 116; (2) provide ample resources, as necessary, for the maintenance of the project; (3) maintain the right-of-way, keeping it free of obstructions, and (4) hold said right-of-way inviolate for public highway purposes.

Section 5. The Mayor and Finance Director are hereby empowered on behalf of the City of Canal Winchester to enter into contracts with the Director of Transportation necessary to complete the above described project.

Section 6. That this ordinance is hereby declared to be an emergency measure, necessary for the preservation of public health, safety and welfare, such emergency arising for the need to meet ODOT's project schedule; wherefore this ordinance shall take effect and be in force from and after its passage.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council

ORDINANCE NO. 19-059

**AN ORDINANCE TO WAIVE COMPETITIVE BIDDING FOR PARK AMENITIES
PORTION OF THE WESTCHESTER PARK IMPROVEMENTS PROJECT AND TO
AUTHORIZE THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO A
CONTRACT WITH LANDSCAPE STRUCTURES, INC.
AND DECLARING AN EMERGENCY**

WHEREAS, the Westchester Park Improvements Project consists of two distinct portions, that being site work and park amenities; and,

WHEREAS, Landscape Structures, Inc. has provided proposals to furnish and install park amenities as part of the Westchester Park Improvements Project, the majority of which are provided through the Ohio State Bid Contract; and,

WHEREAS, in order for a more efficient delivery of the park project, it is necessary to waive competitive bidding for the purchase and installation of the park amenities portion through Landscape Structures, Inc.; and,

WHEREAS, Section 8.02(C) of the Charter provides that “[b]y a vote of no less than five members, Council may waive the competitive bidding requirement if Council determines that...a waiver of the competitive bidding requirement is in the best interest of the City;”

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That pursuant to section 8.02(C) of the Charter, Council hereby waives competitive bidding for the park amenities portion of the Westchester Park Improvements Project and authorizes the Mayor and Finance Director to enter into agreements with Landscape Structures, Inc. in the amount of approximately \$170,000.

Section 2. That this ordinance be declared an emergency measure, necessary for the preservation of public health, safety, and welfare, such an emergency arising from the need to meet grant and weather-dependent construction schedule provisions; wherefore, this ordinance shall take effect and be in force from and after its passage.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council

ORDINANCE NO. 19-053

**AN ORDINANCE TO AMEND SECTION 331.44 OF THE CODIFIED ORDINANCES
OF THE CITY OF CANAL WINCHESTER**

WHEREAS, the City of Canal Winchester recognizes the dangerous and increasing trend of distracted driving; and

WHEREAS, the City wishes to protect its residents, visitors, and children from injury caused by distracted driving; and

WHEREAS, texting while driving is currently only punishable in Canal Winchester as a secondary offense in addition to other charges;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

Section 1. That Section 331.44 of the Codified Ordinances of the City of Canal Winchester be amended to reflect the changes in the attached Exhibit A.

Section 2.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

CLERK OF COUNCIL

331.44 SENDING, READING, OR WRITING A TEXT MESSAGE OR ACCESSING THE INTERNET WHILE DRIVING.

(a) As used in this section:

(1) "Text message" means any message sent, stored or received via mobile communication device. For the purpose of this section, an email message shall be considered a text message.

(2) ~~"Mobile communication device"~~ Electronic wireless communications device means (a) a wireless telephone; (b) a text-messaging device; (c) a personal digital assistant; (d) a computer, including a laptop computer and a computer tablet; or (e) any other substantially similar wireless device that is designed or used to communicate text. ~~any portable electronic device capable of transmitting or receiving data in the form of a text message or capable of accessing the internet including but not limited to a wireless telephone, a text-messaging device, a personal digital assistant, or a personal computer, but specifically excluding portable internet based vehicle navigation systems being used for that purpose.~~

(3) "Emergency vehicles" and "public safety vehicles" shall have the same meaning as set forth in Ohio R.C. 4511.01(D) and (E).

(b) No person shall operate a motor vehicle on any street, highway, or property used by the public for purposes of vehicular traffic or parking while using in any manner an electronic wireless communications device. ~~mobile communication device to:~~

~~—— (1) Manually enter letters, numbers, or text messages or read any received emails or text messages transmitted to or stored within such device; or~~

~~—— (2) Send, read, create, or interact with internet-based content, play games or otherwise interact with the internet.~~

(c) Division (b) ~~This provision of this section~~ shall not apply to any of the following:

(1) A person using an electronic wireless communications device for emergency purposes, including an emergency contact with a law enforcement agency, hospital or health care provider, fire department, or other similar emergency agency or entity; Operators of emergency or public safety vehicles where the operator of a public safety device uses such device in the course of the operator's official duties;

(2) A person driving a public safety vehicle who uses a handheld electronic wireless communications device in that manner in the course of the person's duties;

(3) Any person using an electronic wireless communications device whose motor vehicle is in a stationary position and the motor vehicle is outside a lane of travel; reporting a health or safety emergency;

(4) A person receiving wireless messages on a device regarding the operation or navigation of a motor vehicle; safety-related information, including emergency, traffic, or weather alerts; or data used primarily by the motor vehicle;

~~(53) A person using a navigation device in a voice-operated or hands-free manner who does not manipulate the device while driving; Drivers parked, standing or stopped or removed from the flow of traffic, or stopped due to an inoperable vehicle;~~

(6) A person conducting wireless interpersonal communication with a device that does not require manually entering letters, numbers, or symbols or reading text messages, except to activate, deactivate, or initiate the device or a feature or function of the device;

(7) A person operating a commercial truck while using a mobile data terminal that transmits and receives data;

(8) A person using a handheld electronic wireless communications device in conjunction with a voice-operated or hands-free device feature or function of the vehicle. "Voice-operated or hands-free device" means a device that allows the user to vocally compose or send, or to listen to a text-based communication without the use of either hand except to activate or deactivate a feature or function.

~~(d) Notwithstanding any provision of law to the contrary, no law enforcement officer shall cause an operator of an automobile being operated on any street or highway to stop the automobile for the sole purpose of determining whether a violation of subsection (d) hereof has been or is being committed or for the sole purpose of issuing a ticket, citation, or summons for a violation of that nature or causing the arrest of or commencing a prosecution of a person for a violation of that nature, and no law enforcement officer shall view the interior or visually inspect any automobile being operated on any street or highway for the sole purpose of determining whether a violation of that nature has been or is being committed.~~

~~(e) Whoever violates this section shall be guilty of a minor misdemeanor.~~

~~(Ord. 30-10. Passed 8-16-10.)~~

Mayors Report



October 21, 2019

Michael Ebert, Mayor

Veterans Breakfast, March & Ceremony;

November 9th 8:30 Veterans Breakfast, 10:00am Veterans March to Stradley Plaza, 10:30 Ceremony begins.

Prescription Drug Take Back Day;

The National Prescription Drug Take Back Day will be held on Saturday October 26th from 10:00am to 2:00pm. The location is the Diley Ridge Medical Center parking lot. This is a drop and go type event.

Trick or Treat;

Trick or Treat will be held in Canal Winchester on Thursday October 31st from 5:30pm to 7:30pm rain or shine. A Kids Halloween party will begin at 7:30pm and is being held the community center and is sponsored by the VFW 10523.

COUNCIL UPDATE



October 17, 2019

Department of Public Service
Matthew C. Peoples, Director

Project Status:

CWJRD Field Use Agreement: The agreement for the CWJRD to use our recreation fields is expiring at the end of 2019. An extension of the agreement will be on the 10-21-19 Work Session agenda.

Westchester Park Improvements: We will request at the 10-21 Work Session that the ordinance for waiving competitive bidding for the site amenities portion of the project be passed as an emergency in order to get started before weather hits. We are still working through the budget and may need an appropriation amendment to have enough funds to complete the project.

Additionally, we are scheduling the installation of the fitness stations within the next few weeks.

Northpointe Utilities Extension: We are currently working with Bird & Bull on the design of the Northpointe Utilities extensions. The project is being paid for out of water and sanitary funds and be paid back by the Gender Rd. TIF funds.

High St. RR X-ing: The Railroad has approved the cost sharing agreement and we will be scheduling the work soon.

Solid Waste Contract: I attended a second Consortium II meeting to continue to get more information regarding the program. We are working with SWACO's consortium attorneys for them to be able to represent us as we investigate the consortium process.

WRF Generator Project: The generator replacement project we submitted through the Ohio EPA low interest loan program was approved to proceed into the technical phase. The project is preliminary estimated at \$350,000 and the loan is for as many as 20 years with an interest rate as low as 0.72% and will provide a possible \$50,000 in principal forgiveness. We have begun the engineering process and are working on the technical aspects.

Storm Sewer Replacement: Contractor has begun site clearing on the project and the pipe replacement is scheduled for the first of November.

McGill Park: ODNR approved the Land and Water Conservation Fund grant and are waiting to have \$500,000 grant finalized at the federal level. Additionally, we are still awaiting word from ODNR on the \$450,000 Clean Ohio Trail Fund grant.

Transportation Thoroughfare Plan: EMH&T is reviewing MORPC's proposal for their portion of the project and are working to finalize their proposal. The preliminary costs are coming in higher than expected and we are working on fine tune project expectations.

Trail Lighting: Bill Sims and I met with South Central Power to get quotes on installing pole lighting along the Groveport bike path from Hanners Park west to the end of the trail.

Gender Road Paving: ODOT District 6 is wrapping up their portion of the project and sending to ODOT Central Office for completion.

Gender Rd. Phase V: OPWC application has been submitted and we expect to hear results around the first of December.

Lithopolis Wastewater Agreement: We will continue the work we started with Mayor Taylor with Lithopolis' new administration once they are on board.

Gender Rd. Signal Synchronization Project: ODOT has the consultant on board and the data collection portion is scheduled to start in soon.

COUNCIL UPDATE



October 17, 2019

Division of Urban Forestry
Dick Miller, Urban Forester

Project Status:

Fall Street Tree Plantings: Winchester Landscape Gardens is set to begin installation 65 trees for the fall street tree plantings.

Path Maintenance: Clearing of woody debris continues along the bike path west of Gender Rd.

Tire Sweep: The annual tire sweep held on October 5th yielded 42 tires. All tires were transported to the shredding facility by Metro Parks.

COUNCIL UPDATE



October 17, 2019

Division of Water Reclamation
Steve Smith, Superintendent

Project Status:

Control Replacement: bids are being solicited for replacement of the aging controls at the Rt. 33 lift station.

Diffuser Replacement: The failing diffusers in process tank 1 were replaced the first week of October. Replacement of the diffusers in tank 2 is scheduled for the last week of October if all goes as planned. The cost of the new diffusers and the contractor's labor cost are being paid for by the diffuser supplier.

Groveport Sewer Repair: The broken sewer line on Groveport Rd. was excavated and repaired. The cause of the damage was found to be underground boring of a 6" electrical conduit which sheared a lateral in half. The driveway cut during the excavation was repaved on 10/11 and some minor soil restoration will be completed the week of October 14. The line will be jetted and vacuumed the week of October 21, which will complete the job.

Sludge Press Upgrade: We have requested a quote for the expansion and maintenance of the sludge press. This work on the now 10-year-old machine will involve adding two cells to the unit to increase output, and performing much needed maintenance. We hope to have the work done the first quarter of 2020 and costs are expected to be in the 150K range.

Safety:

- A Safety committee meeting will be held the last Wednesday of the month.

COUNCIL UPDATE



October 17, 2019

Division of Streets, Lands and Buildings
Shawn Starcher, Manager

Project Status:

Leaf Pickup: Leaf Removal season has begun and crews are out on the pickup routes throughout the week. The Street Sweeper is out 3-4 times a week cleaning leaves/debris from gutter pans and will continue for the leaf removal season that goes through December 13th.

HVAC Maintenance: HVAC systems to all city owned buildings are being inspected for the Fall/Winter maintenance.

Storm Sewer Inspections: Annual storm curb/gutter inlets are being inspected and repaired if needed.

Mowing: Mowing season will begin to finish up and then all mowing equipment will be cleaned/inspected and stored for the Winter.

Snow Removal Equipment: Snow Removal Equipment will be inspected and prepped for Winter use.

Fitness Stations: Crews will be assisting with building/installing outdoor fitness equipment for the Canal Winchester Schools and Westchester Park.

COUNCIL UPDATE



October 17, 2019

Division of Information Technology
Rick Brown, Coordinator

Project Status:

Updates: Continue working to update desktop computers with the Microsoft 1903 updates. This is a critical update from Microsoft.

Additionally, working on Adobe Suite upgrades for various users.

SCADA: Worked with the contractor to finalize the SCADA software upgrades for the A/B switches at the Water Treatment Facility.

Security Cameras: Working with South Central Power on security camera additions.

COUNCIL UPDATE



October 17, 2019

Division of Water
Joe Taylor, Superintendent

Project Status:

Plant Production:

- We pumped 28.233 Million Gallons in September at an average of .941 MGD (46% of capacity). Maximum daily flow was 1.272 MGD with an average hardness was 119 mg/l. There were no water complaints for this month.
- A/B switches- have been installed and are working as intended
- 2019 chemical stats to date:
 - Salt 944.7 Tons \$196,285.00
 - Phosphate 1,320 Gallons \$12,922.80
 - Chlorine 6,270 Gallons \$7,712.10
 - Permanganate 4,752 Gallons \$46,363.36
 - Fluoride 600 Gallons \$2,255.70

Distribution:

- AMI Metering System installs are ongoing. We have approximately 1,835 units installed with approximately 1573 remaining (53 % completed).
- Hydrant flushing is complete
- Staff is preparing for fall valve bolt replacements.
- Staff is winterizing all off-site structures, including fountain at Stradley Park.